



GREENBERG GIBBONS

3904 Boston Street • Suite 402 • Baltimore, M D 21224 • p: 410.559.2500 • f: 410.581.2032 • [www. ggcommercial.com](http://www.ggcommercial.com)

Hiring For: Associate General Counsel (Real Estate Development and Investment Company)

GREENBERG GIBBONS (GG) is seeking a highly motivated attorney to join Greenberg Gibbons and our ever-growing portfolio. As an associate general counsel, you will play a key role in supporting the legal team in all aspects of real estate transactions, contract drafting and negotiation, due diligence, financing, leasing, reporting and compliance matters, including leading certain negotiations, depending on experience. This position offers an exciting opportunity to work in a dynamic and fast-paced environment with a focus on real estate investments.

About Greenberg Gibbons

Celebrating 58 years of success, Greenberg Gibbons is one of the East Coast's premier developers, investors, owners, and operators of mixed-use, retail, commercial, and residential properties. The firm's rapidly expanding portfolio includes more than 6.7+ million square feet and \$1.6+ billion in assets, with another 3M+ square feet and \$1B in the development pipeline. Its innovative ground-up development and revitalization projects create engaging destinations and inspiring experiences, while making a positive ripple effect in the communities they serve. Headquartered in Baltimore, Greenberg Gibbons has more than 55 projects across eight states. For more information, visit www.ggcommercial.com.

Desired skills and experience include:

- Juris Doctor (JD). Bachelor's degree in Finance, Business Administration, or a related field preferred.
- Admission to the bar and in good standing with a relevant jurisdiction.
- Prior experience (3+ years) working in a law firm, corporate legal department, or real estate investment company.
- Knowledge of real estate laws, contracts, and transactions.
- Excellent analytical and problem-solving skills.
- Ability to manage multiple tasks simultaneously.
- Excellent written and verbal communication skills.
- Proficient in technology.
- Ability to work independently and collaborate effectively with cross-functional teams.
- Strong organizational and time management skills.

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Key Responsibilities will include, but are not limited to:

- **Legal Team Support:**
 - Assist the Greenberg Gibbons in-house legal team and the Chief Legal Officer in all facets of real estate transactions and corporate affairs.
 - Review and draft contracts, leases, purchase agreements, and other legal documents related to real estate acquisitions, dispositions, financing, and development.
 - Collaborate with external legal counsel to ensure compliance with applicable laws, regulations, and industry standards.
 - Manage and maintain legal documentation, including organizing, indexing, and archiving legal files.
 - Report directly to the Chief Legal Officer.
- **Due Diligence:**
 - Conduct due diligence investigations on potential real estate acquisitions, including reviewing title searches, surveys, zoning and land use analyses, and environmental assessments.
 - Review and analyze due diligence reports, identify potential legal risks, and provide recommendations to the Development, Acquisitions, and Dispositions teams.
- **Contract Negotiation:**
 - Collaborate with internal stakeholders and Departments (Acquisitions, Fund, Leasing, Asset Management, Accounting), including project managers, finance teams, and executives, to negotiate, finalize, and manage compliance with real estate contracts and agreements.
 - Legal point-person on lease negotiations and development agreements
 - Manage contract negotiation with third-party vendors, contractors, and service providers.
- **Compliance:**
 - Stay informed about relevant laws, regulations, and industry trends impacting real estate investments and corporate activities.
 - Assist in ensuring compliance with legal and regulatory requirements, including drafting and implementing compliance policies and procedures.
 - Assist in preparing and filing necessary regulatory documents and reports.
- **Risk Management:**
 - Assist the legal team in managing risk management policies, including insurance, and resolving disputes, claims, and litigation related to real estate investments.

This is an exciting opportunity to work for a successful and growing company. We offer competitive compensation and package of benefits, including health insurance, retirement plans, and opportunities for professional development. This is a full-time position based at our Baltimore office: 3904 Boston St., Suite 402, Baltimore, MD 21224

To apply, please submit your resume, cover letter, and any relevant work samples to Eric DeVito, Chief Transactions & Legal Officer, edevito@ggcommercial.com. Only selected candidates will be contacted for an interview.

Why You'll Love GG!

At GG, we believe work should be rewarding and fun. Here's what you can look forward to:

- We work hard and celebrate wins together
- Competitive pay and benefits
- Company events and perks throughout the year
- A culture rooted in community, giving back, and making a difference
- A fresh new office right off I-95, surrounded by shops, eats, and more

Ready to join a team that gets things done and has fun doing it? Apply today!
